



**Minutes of the Citizens' Bond Oversight Committee
Measure V Moraga School District
May 7, 2020**

1. Meeting called to order: 6:32 p.m.
2. Members Present: Nick Carpenter, Larry Jacobs, Greg Norton, Kathy Ranstrom, Jack Weir
Members Not Present: Lynette Gibson and Doug Massa
3. Minutes from the prior meeting were approved. Motion: Weir; Second: Carpenter; All present voted "yea".
4. There was no public comment.
5. Subcommittee Reports
 - a. Audit Subcommittee – Carpenter reported that the subcommittee did not meet due to Shelter In Place, however they were able to review all bond expenditures through 04/30/20. He reported all expenditures were in line with bond language and that all activity was in good order.
 - b. Site Inspection – Jacobs reported a site inspection was held, a week prior to the meeting, at DR. Jacobs walked the site with the Construction Manager (CM) and visited newly renovated classrooms and the administrative office building. Noted that CM shared ADA (American Disability Act) issues in the bathrooms. Sub-committee member was satisfied with the work that had been completed. Camino Pablo School (CP) was not visited as the only pending work was a small utility shed.
 - c. Annual Report – Ranstrom reviewed the annual report with the committee.
 - d. Project Cost Review – Norton reported the review of the CP overruns and requested an update on the CP project. He asked the District if the District was satisfied with the outcome of the project and the contractor. Superintendent gave a brief update and stated that there are no concerns with the CP project at this time.
6. Members discussed the next Annual Report. Ranstrom would circulate the report to all committee members for feedback and would be brought to the Governing Board in June 2020.
7. CBO Parasidis shared the Budget Summary for all projects through 04/30/2020. No questions were asked of the budget.
8. Superintendent Burns shared that the DSA Inspector at CP and Donald Rheem School (DR) visited schools three quarters the way through the projects to inspect ADA and slopes. The outcome of these unannounced visits resulted in new projects. Superintendent Burns reported new pathway work to be done at CP and DR due to these inspections. These were unexpected however the district has contingency funds to cover the added work. He also shared that the remaining



projects for CP were the fire hydrant, utility shed and ADA Pathway. Reasons behind the unexpected work are due to DSA informing the district of the need to address the ADA concerns despite the original drawings being approved by them. Committee Member Weir shared he was unhappy with DSA and their lack of professionalism. Committee Member Ranstrom mentioned that despite the additional work and cost, it was worth it if it helps students with disabilities get around.

Superintendent Burns shared that DR was pretty much on schedule with a small delay in the Administrative Building.

Superintendent Burns shared that the LP and JM projects are scheduled to start in a few weeks and are planned to start earlier than expected because students/staff aren't occupying the school sites. He also mentioned that the District has provided great flexibility in paying staff for extra hours to move and hiring a moving company to assist with the moves.

Jacobs mentioned that the committee is at the bare minimum and suggested recruiting for additional committee members and will reach out to Lynette Gibson and Doug Massa to find out their interest in continuing as committee members.

9. Next Meeting is set for August 20, 2020 at 6:30pm.